



Saline County Quilters' Guild 2020 Quilt Show
Benton Event Center 17322 I-30 N, Benton AR 72019

VENDOR APPLICATION

DATES/TIMES:

Sept 24th 12:30 pm - 4:00 pm VENDOR set up

Sept 25st 8:00 am - 9:00 am VENDOR set up
9:00 am - 4:00 pm SHOW Hours

Sept 26nd 8:00 am - 9:00 am VENDOR set up
9:00 am - 3:00 pm SHOW Hours
3:00 pm - 4:00 pm Tear down

Please print

Business Name: _____

Address: _____

City, ST and Zip: _____

Contact Phone: _____ E-Mail Address: _____

Website: _____

Describe what you will be selling: _____

Please list all names of those attending for name badges: _____

Booths are 10' x 10' and include pipe and drape. Rental fee \$100 each booth for the entire show. One 8 ft table and two chairs are provided with each booth. There is no additional charge for electricity. Multiple contiguous booths may be rented to create a larger space.

I have read and understand the terms and conditions of the contract. I understand that insurance and liability are the full and sole responsibility of the vendor. The vendor indemnifies and agrees to hold harmless the Saline County Quilters' Guild Show, the Saline County Quilters' Guild, the Benton Event Center and Saline County and their officers, directors, employees and agents from any damage to property or bodily injury to vendor, his agent, representatives or employees by reason of the vendor's occupancy or use of the Benton Event Center.

Make check payable to *Saline County Quilters' Guild* and mail it to: Pat Wade, 8803 Amber Ln. Alexander, AR. 72002

Vendor Business Name _____

Vendor Signature _____ Date: _____



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Additional terms, conditions and important information:

- Vendor space is limited. Vendors will be accepted on a first come, first served basis. If upon receipt of Vendor Contract, all booths have been filled, the vendor will be given an option to either receive a refund or to be placed on the vendor waiting list. If the vendor is not provided booth space from the waiting list, a full refund will be given after the show is over.
- Vendor fees are due at time of registration.
- Vendor show fee includes
 1. 10' x 10' booth with pipe and drape, one 8ft table and 2 chairs
 2. Vendor listing in Quilt Show Booklet
 3. Listing on Facebook page and www.quilttalk.org website and link to vendor website if applicable.
- Tables must be draped to the floor unless items under the table are for sale and displayed tastefully.
- No nailing or affixing any objects to the property of the Benton Event Center.
- No unloading prior to commencement of set-up and no packing up prior to the closing time stated in this contract.
- Vendor booth must remain open during all show hours.
- All merchandise must be removed in a timely fashion Saturday afternoon at the close of the Show.
- Arkansas State Law requires retailers to collect and remit applicable sales tax on all sales in the state of Arkansas.
- Vendor will provide at least one door prize to be given away during the show.
- Saline County Quilters Guild member volunteers are available to sit in your booth and relieve you for short periods. Refreshments are offered to you in our Hospitality area. Please indicate below if require temporary assistance.
- Booth sharing or subletting is allowed only with prior written consent of the SCQG
- Cancellation policy: Requests for cancellation must be submitted in writing to: Pat Wade, 8803 Amber Ln. Alexander, AR. 72002. A full refund will be given for any cancellations made prior to July 1, 2020. A 50% refund will be given on cancellations made between July 1, 2020 and August 1, 2020. After August 1, 2020, no refunds will be given.

The below vendor agrees to all terms and conditions of this application.

Signature _____ Date _____

Temporary assistance is needed in booth - Yes / No

Please return both pages of this completed and signed form to: Pat Wade, 8803 Amber Ln. Alexander, AR. 72002 by May 1, 2020. Payment must accompany application. Vendor application becomes valid contract upon acceptance and notification by the Saline County Quilters' Guild. Please keep a copy of this completed form for your records.